



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7<sup>th</sup> May 2017

## Promoters Conditions and Competition Rules

This meet is affiliated to ASA South East Region and will be held under ASA laws and ASA technical rules together with the conditions and rules described in this document ("Conditions").

This event is aimed at Club Swimmers in accordance with ASA Open Meet Licensing Guidelines Level 3.

## GENERAL CONDITIONS

1. Upper limit short course qualifying times apply. Long Course conversions are permitted.
2. All times must have been achieved at a licensed meet (Level 1-4)
3. No reserves will be accepted for the Meet. A list of swimmers accepted and rejected will be made available on the WSC Website.
4. It will be the responsibility of the club representative to:
  - a) Check the entries and inform WSC Meet Promoter of any errors.
  - b) Inform all their relevant swimmers of accepted entries.
5. If the meet is undersubscribed WSC reserve the right to accept swimmers outside of the qualifying standards and after the closing date.
6. All events are heat declared winner events. There will be no finals.

## AGE GROUPS

Age groups are 9yr, 10yr, 11yr, 12yr, 13yr, 14yr, 15 plus. Ages are as at **7<sup>th</sup> May 2017**

Swimmers must be, or have applied to be registered with the A.S.A. and may only enter events in their own age group.

## EVENTS

Heats will be run with all ages seeded together based on entry times and the slowest swimmers first. The final heat will be spearheaded.

The promoter reserves the right to amend the Programme of Events in order to ensure the smooth running of the meet.

When called for an event, swimmers must report to the competition stewards to be allocated a heat and lane number.

Sign in will operate for 400 events only, any swimmer not signed in when sign in closes will be withdrawn from the event.

It is the responsibility of the individual to report to the stewarding area in sufficient time for each event. The Promoters will not be held responsible for a swimmer missing the start of their particular heat.

Starts will be "over the top" where possible, at the Referees discretion, to ensure that the events run to time in each session.



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7<sup>th</sup> May 2017

## Promoters Conditions and Competition Rules

### AWARDS

All events will be operated on a heat declared winner basis and awards will be made to the first 3 in age group events in each age group (9yr, 10yr, 11yr, 12yr, 13yr, 14yr, 15 plus). There will be a trophy for top boy and top girl plus a perpetual trophy will go to the visiting club gaining the highest number of points allocated on a basis 1st-8 points, 2nd- 7 points, 3rd-6 points, 4th-5 points, 5th-4 points, 6th-3 points, 7th-2 points, and 8th-1 point for each event. Disqualifications will not receive any points.

### ENTRIES

The Promoter reserves the right to restrict entries in order to meet allocated pool time or on health and safety grounds. Any entry not accepted will be refunded in full, no other monies will be refunded. Funds for any entries not accepted will be available for collection in the coaches packs at the start of the meet.

Entries must be received before the closing date however you should note that any qualifying times are consideration times and in the event that the meet is oversubscribed rejection of entries will be on a time basis with the fastest times, for each age, being accepted and the slowest being rejected. Details of accepted entries will be posted on the web site as soon as possible after the closing date.

**Closing Date for entries is 12:00 midday on 16<sup>th</sup> April 2017.**

Entries must include date of birth and ASA registration number details; the names and club for each swimmer must be the same as that registered with the ASA.

The Promoters reserve the right to restrict entries to meet the allocated pool time, or on the grounds of health and safety.

**Note that entries will not be processed and accepted until payment has been received and cleared.**

Any entry not accepted will be refunded in full, no other monies will be refunded. Funds for any entries not accepted will be available for collection in the coaches packs at the start of the meet.

The submission of entries will indicate acceptance of these conditions.

Individual entries will not be accepted without poolside supervision. Swimmers should either enter with their club or should purchase coach passes and ensure that they provide appropriate poolside supervision.

### ENTRY PROCEDURE

Club entries should be made in an electronic format using the Sports System Entry Manager software. The entry file set will be available for download via <http://www.windsorswimmingclub.co.uk>. All clubs must return a fully completed signed Summary Entry Form (preferably by email).



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7<sup>th</sup> May 2017

## Promoters Conditions and Competition Rules

Individual entries should also be made using the Sport Systems Entry Manager software and the Summary Entry Form (in the same manner as the club entries above). Individual manual entries may be submitted using the Manual Entry Form on payment of an additional £25 admin fee per swimmer – we strongly encourage you to use the Sport Systems method.

Entries will only be entered into our systems and processed once a fully completed signed Summary Entry Form, any fees due and funds cleared. In summary you should:

1. Prepare your entries using Sport Systems Entry Manager
2. Complete a Summary Entry Form
3. Email the Summary Entry Form and Sport Systems Entry File to:  
[openmeets@windsorswimmingclub.co.uk](mailto:openmeets@windsorswimmingclub.co.uk)
4. Make a bank transfer for the total fees due

## PAYMENTS

Bank transfers should be made the the following account:

Account Name: Windsor Swimming Club

Account No: 63400476

Sort code: 20-78-61

Reference: Your club name

Cheques should be made payable to **Windsor Swimming Club** (one cheque per club please). Please write the name of your club on the back of the cheque. Cheques should be sent to the address at the bottom of these conditions.

## CHARGES

Individual events:	400m events - £7.00 (including Regional Levy) All other events - £6.00 (including Regional Levy)
Coaches Pass for 2 days:	£25 includes lunch each day, programme, start sheets and full set of results emailed unless otherwise requested (PLEASE NOTE: a ratio of 1:10 is recommended by the ASA)
Spectators	£5.00 per session, £8 for all day, £15 weekend pass Children and O.A.Ps, free
Car Park Passes	£4.00 for all day Saturday and free on Sunday in Hines Meadow Car Park
Programmes (or stat lists)	FREE



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7<sup>th</sup> May 2017

## Promoters Conditions and Competition Rules

### OFFICIALS

All clubs submitting entries are requested to assist in the running of the meet by supplying details of any Licensed officials (including qualification level) who are willing to assist at this Gala

Without sufficient licensed ASA officials we will not be able to run this meet, and as importantly, nor will we be able to support requests for mentoring which we are committed to doing. All clubs therefore entering are asked if they could complete the officials form which is included as part of this meet pack. Our officials coordinator can be contacted on [officials@windsorswimmingclub.co.uk](mailto:officials@windsorswimmingclub.co.uk)

### FACILITIES

This gala will take place at **The Magnet Leisure Centre, Holmanleaze, Maidenhead SL6 8AW** ("the Magnet") which offers an eight lane 25m pool with anti wave lane ropes and automated officiating equipment.

Car Park Passes can be purchased prior to the event for parking at Hines Meadow Car Park on Level 5 and above (Sainsbury's). Additional parking spaces are available on site. Both car parks are pay and display.

### WARM UP

The pool will be available for warm up at the start of each session. Timings will be as indicated in the Schedule of Events and the Programme.

Warm Up Marshals will be appointed, but coaches must supervise their swimmers during this period so as not to endanger themselves or others whilst in the water.

Diving is not permitted during warm up except in designated sprint lanes as advised by the Warm Up Marshals.

### GENERAL

For safety and comfort reasons, we request that all swimmers place their swimming bags in the lockers provided. The lockers take £1 coins which are refundable.

The changing rooms are unisex and will be patrolled during the Meet to ensure the safety of all the swimmers. It should also be noted that the Magnet has security cameras in operation in this area.

Possessions and articles must not be left unattended as neither the Promoters nor the Magnet will accept any liability for any loss or damage that may occur during the meet.

The teaching pool, bubble pool, jacuzzis and slides are out of bounds at all times to all swimmers.

Swimmers must wear suitable clothing and footwear on poolside. No wet clothing is allowed in the spectator seating area.



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7<sup>th</sup> May 2017

## Promoters Conditions and Competition Rules

Clubs should be aware that the recommended ratio of adults to swimmers on poolside is 1:10.

Any conditions not covered in the competition rules will be dealt with in accordance with the laws of the sport and at the discretion of the Promoter. By submitting an entry, participants agree to be bound by any decisions made by the Promoter.

Windsor Swimming Club cannot take responsibility for lost or stolen articles.

### HEALTH AND SAFETY

All participants must observe the safety precautions in operation at the Magnet.

Swimmers and coaches must ensure that they take no action that could potentially endanger themselves or others.

Supervision and behaviour of the swimmers is the responsibility of their swimming clubs at all times.

Prior to leaving the pool area, swimmers must dry off and put on appropriate clothing and footwear.

It is the responsibility of competitors, coaches and clubs to ensure that all swimmers are competent to the standard of the A.S.A Competitive Start Award. Competitors may start from the side or in the water.

### DATA PROTECTION

Entries for this meet will be held and processed on a computer. By submitting entries, consent is deemed to have been given, as required by the 1984 data protection act, to the holding and processing of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available and accessible via the Internet before, during and after the meet.

### MOBILE TELEPHONES

It is a condition of entry that swimmers consent to any photography taking place.

We request that mobile telephones are switched on to silent during the competition and that there is no flash photography at the start of each race.

### CONTACT DETAILS

The meet is promoted by Windsor Swimming Club.

For any information regarding the meet please see <http://www.windsorswimmingclub.co.uk> in the first instance (select the WSC Open Meets item on the main menu).

For queries and submission of electronic entry files please email: [openmeets@windsorswimmingclub.co.uk](mailto:openmeets@windsorswimmingclub.co.uk)



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7<sup>th</sup> May 2017

## Promoters Conditions and Competition Rules

Please post Summary Entry Forms including Coach and Car Park pass requests along with cheques to:  
**Windsor Swimming Club, Grange Cottage, Gas Lane, Maidenhead, Berks. SL6 1UX**



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7th May 2017

## Promoters Conditions and Competition Rules

### BOYS QUALIFYING TIMES - "UPPER" = NO FASTER THAN

EVENT		9/10	11/12	13	14	15+
50m Freestyle	Upper Limit	28.90	27.90	26.20	25.90	24.20
100m Freestyle	Upper Limit	1.02.90	1.00.10	56.40	56.00	52.60
200m Freestyle	Upper Limit	2.16.70	2.11.30	2.05.50	2.02.50	1.56.60
400m Freestyle	Upper Limit	5.30.00	4.33.30	4.18.20	4.14.60	4.07.90
50m Breaststroke	Upper Limit	38.50	36.10	34.30	34.10	31.30
100m Breaststroke	Upper Limit	1.25.20	1.18.40	1.15.10	1.13.60	1.08.90
200m Breaststroke	Upper Limit	3.01.60	2.49.70	2.43.50	2.42.70	2.32.60
50m Butterfly	Upper Limit	32.60	31.00	29.20	28.70	26.70
100m Butterfly	Upper Limit	1.15.30	1.09.60	1.04.10	1.02.50	59.30
200m Butterfly	Upper Limit	2.54.80	2.35.50	2.26.00	2.25.00	2.18.90
50m Backstroke	Upper Limit	33.70	32.50	30.50	30.20	28.80
100m Backstroke	Upper Limit	1.12.40	1.09.70	1.04.90	1.04.90	1.01.60
200m Backstroke	Upper Limit	2.34.00	2.28.40	2.20.70	2.17.40	2.13.20
200m IM	Upper Limit	2.35.70	2.31.70	2.23.20	2.21.10	2.12.20
400 IM	Upper Limit	5.52.00	5.11.00	4.56.50	4.56.30	4.35.70



# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7th May 2017

## Promoters Conditions and Competition Rules

GIRLS QUALIFYING TIMES - "Upper" = No faster than

EVENT		9/10	11/12	13	14	15+
50m Freestyle	Upper Limit	29.90	29.20	28.50	28.50	28.10
100m Freestyle	Upper Limit	1.04.60	1.02.70	1.01.30	1.00.00	59.90
200m Freestyle	Upper Limit	2.19.90	2.16.30	2.12.10	2.11.00	2.07.40
400m Freestyle	Upper Limit	5.25.00	4.39.90	4.37.90	4.29.60	4.23.90
50m Breaststroke	Upper Limit	38.50	37.90	36.80	36.70	35.70
100m Breaststroke	Upper Limit	1.23.00	1.22.30	1.21.10	1.20.70	1.17.60
200m Breaststroke	Upper Limit	2.58.80	2.56.60	2.49.30	2.48.50	2.47.20
50m Butterfly	Upper Limit	33.10	32.10	31.20	30.70	29.80
100m Butterfly	Upper Limit	1.15.50	1.10.90	1.08.80	1.07.50	1.07.30
200m Butterfly	Upper Limit	2.55.40	2.39.50	2.34.70	2.34.50	2.28.20
50m Backstroke	Upper Limit	34.20	33.40	32.90	32.60	32.20
100m Backstroke	Upper Limit	1.13.70	1.12.40	1.09.60	1.08.80	1.07.40
200m Backstroke	Upper Limit	2.35.30	2.31.80	2.28.90	2.27.70	2.24.90
200m IM	Upper Limit	2.38.80	2.35.00	2.32.40	2.30.70	2.28.30
400 IM	Upper Limit	5.55.00	5.20.60	5.16.30	5.12.80	5.04.20





# WINDSOR SC LEVEL 3 SPRING MEET

LICENCE NO: 3SE170946

The Magnet Leisure Centre, Maidenhead, SL6 8AW

Saturday 6th and Sunday 7th May 2017

## Promoters Conditions and Competition Rules

SATURDAY		SUNDAY	
Session 1 – warm up 11.30 (swim - 12.30)		Session 3 – warm up 10.30 (swim – 11.30)	
1	Girls 400m Freestyle	201	Boys 400m Freestyle
2	Boys 200m Individual Medley	202	Girls 200m Individual Medley
3	Girls 100m Breaststroke	203	Boys 100m Breaststroke
4	Boys 100m Freestyle	204	Girls 100m Freestyle
5	Girls 200m Fly	205	Boys 200m Fly
6	Boys 100m Fly	206	Girls 100m Fly
7	Girls 50m Freestyle	207	Boys 50m Freestyle
Session 2 – warm up 16:00 (swim 17:00)		Session 4 – Warm up 14:45 (swim 15.30)	
8	Boys 400m Individual Medley	208	Girls 400m Individual Medley
9	Girls 50m Breaststroke	209	Boys 50m Breaststroke
10	Boys 50m Backstroke	210	Girls 50m Backstroke
11	Girls 100m Backstroke	211	Boys 100m Backstroke
12	Boys 200m Breaststroke	212	Girls 200m Breaststroke
13	Girls 200m Freestyle	213	Boys 200m Freestyle
14	Boys 200m Backstroke	214	Girls 200m Backstroke
15	Girls 50m Fly	215	Boys 50m Fly